LIST OF CHARGES OF THE STAATSBIBLIOTHEK ZU BERLIN

(valid as of 1 October 2021)

In addition to the conditions of use and the scale of fees, the Staatsbibliothek zu Berlin has a list of charges. Special services that are not covered by either of these require a separate agreement.

A. REPRODUCTIONS

The Staatsbibliothek zu Berlin is charged with the responsibility for its collections. Whether or not reproductions are made, depends on the state of preservation of the respective item. For preservation reasons the Staatsbibliothek zu Berlin reserves the right to digitise available microforms instead of original items. If necessary, digitised items of the library's website ‚Digitised Collections' may be provided. Prices for digital reproductions are valid for single pages of the items.
The total price for reprographic services is a combination of the basic fee and the charge depending on the size of the item and the necessary extra effort (plus postal shipping, if necessary).

Basic fee per order	10.00 €

Standard quality for library materials from the main holdings up to A2 (price scale 1)
Items in good condition from the main holdings
Resolution 300 ppi (higher resolutions depending on the size of the item - according to prior arrangement)

TIFF, JPG, PDF	
per page	0.42 €

Standard quality for special collection items up to A2 (price scale 2)
Items that require special care (historical prints, manuscripts, incunables and other special collections as well as fragile items from the main holdings)

Resolution 300 ppi (higher resolutions depending on the size of the item - according to prior agreement)

JPG, PDF	
up to page 10: per page	3.00 €
from page 11 onwards: per page	0.42 €
TIFF	
up to page 10:	6.00 €
from page 11 onwards:	1.00 €

Oversize formats up to A0 (price scale 3)
Resolution 300 ppi (higher resolutions depending on the size of the item - according to prior agreement)

JPG, PDF per page	10.00 €
TIFF per page	15.00 €

Premium quality up to A2 (price scale 4)
Digital photo work in reproducible quality with special effort, done by professional photographers
Resolution 300 ppi (higher resolutions depending on the size of the item - according to prior agreement)

TIFF per page	15.00 €

Thermographic photos (price scale 5)
Thermographic photo work in high quality and digital imaging with special effort, done by professional photographers

Charge per subject	40.00 €

Provision of already digitised materials

Charge per file	
JPG, PDF	0.30 €
TIFF	0.60 €

Scans of microforms

Charge per microfilm image	
JPG, PDF	0.30 €

Data delivery and download
Download file free of charge (available for 10 days)

DVD	5.00 €
USB Stick 64 GB	20.00 €

B. DOCUMENT SUPPLY

Orders in the context of document supply services will be invoiced according to the respective list of charges. For every order charges are specified.

C. FURTHER CHARGES

Guided tour for one person or a group (by individual arrangement, at least 3 weeks in advance)	25.00 €
Study carrels (for a period of 4 weeks)	15.00 €
Trolley (Unter den Linden) / Permanent locker (Potsdamer Straße) for a period of 4 weeks	5.00 €
Lost key	
Study carrel	100.00 €
Trolley / Permanent locker	15.00 €

Short Definitions

JPG
Colour profile sRGB, Data size ca. 0.3 up to 1.5 MB per page
Suitable for single items, especially illustrations that are reproduced in the same or a smaller size.

PDF
The quality is equal to the quality of a JPG: data size ca. 0.3 up to 1.5 MB per page
Suitable for serial items (books) that are reproduced in the same or a smaller size.

TIFF
Uncompressed, ICC colour profile of the scanner, file size ca. 3 up to 900 MB.
Suitable for single items, especially illustrations that are reproduced in facsimile quality or in a larger size.

Digital photographic work with additional effort.
The reproductions are made as digital repro photos by professional photographers.
Suitable for single items, especially illustrations that are reproduced in facsimile quality, enlarged or photographed in an arranged setting.

Thermographic photos
A thermographic camera (infrared camera) is used for taking thermographic photos.
Watermarks and other structures in the material are made visible by this special imaging technique.
The image will be saved in the colour mode greyscale.